

**Date of Funeral:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**CELEBRANT** \_\_\_\_\_

**Parish Bereavement Contact:** \_\_\_\_\_

*Partnering Parishes*

*St. Charles Borromeo, Drexel Hill, and Sacred Heart, Clifton Heights, St. Hedwig, Chester*

**Funeral Mass Planning Information**

**Mass of Christian Burial**

**Funeral Home** \_\_\_\_\_

**Funeral Director's Contact Information:** \_\_\_\_\_

**Name of the Deceased:** \_\_\_\_\_

**Date of death:** \_\_\_\_\_ **Place:** \_\_\_\_\_

**Address of the Deceased:** \_\_\_\_\_

**Next of Kin and Relationship**

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Relative planning Funeral**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Physical Body** \_\_\_\_\_ **OR** **Cremated Remains** \_\_\_\_\_

**Place of Burial:** \_\_\_\_\_

**Church of Funeral Mass:**

**St. Charles Borromeo Church**    **Sacred Heart Church**    **St. Hedwig Church**

**Viewing in Church**                      **Viewing at Funeral Home**    **No Viewing**

**Words of Remembrance:**

According to Archdiocesan policy and our parish policy, Words of Remembrance, are permitted to be given by **one** person, for only three-five minutes, before the Funeral Mass. The text of the Words must be submitted to the pastor **within 48 hours** of the Funeral for his approval (email: [mmajoros@scbdh.org](mailto:mmajoros@scbdh.org)). Please be mindful that giving the Words of Remembrance prior to Mass will affect the viewing time. You may also offer Words of Remembrance at the Cemetery or at the Luncheon.

**Will there be Words? YES OR NO (please circle).**

**Who will be giving these Words?** \_\_\_\_\_

**Order of Christian Funeral Mass**

**Entrance Hymn:** \_\_\_\_\_

**Introductory Rites**

The family usually assists in placing the white pall on the casket.

**Liturgy of the Word**

**First Reading** is from the Old Testament. The exception being during the Easter Season, the reading is taken from the New Testament. The First Reading takes place immediately after the Collect Prayer. The reader should be familiar with the instructions which are indicated at the top and bottom of the reading page. The reading will be in the Special White Binder provided by the Church. The reader does not have to bring the practice copy with them.

**The reading is:** \_\_\_\_\_

**Reader:** \_\_\_\_\_

**Responsorial Psalm** (chosen by Priest or Music Ministry – sung by Cantor.)

**Second Reading** is from the New Testament. The second reading takes place after the Responsorial Psalm is led by the Cantor, and he/she returns to his/her seat. The reader should be familiar with the instructions which are indicated at the top and bottom of the reading page. The reading will be in the Special White Binder provided by the Church. The reader does not have to bring the practice copy with them.

**The reading is:** \_\_\_\_\_

**Reader:** \_\_\_\_\_

**Gospel:** *(is the choice of the Celebrant and either proclaimed by the deacon or the priest.)*

**Homily**

**Universal Prayers of the Faithful:** The Universal Prayers follow the homily. These prayers are usually read by the deacon when he is present and assisting at the Mass. If no deacon is assisting, then the prayers are

read by a family member or parishioner. The reader should be familiar with the instructions which are indicated at the top and bottom of the reading page. The prayers will be in the Special White Binder provided by the Church. The reader does not have to bring the practice copy with them unless there are additional names or petitions that are agreed upon prior to the Funeral Mass.

Will a Deacon be present? YES \_\_\_\_\_ NO \_\_\_\_\_

The Setting will be:                    A                    B                    C    (Circle setting)

Reader: \_\_\_\_\_

### Liturgy of the Eucharist

The Presentation of the Gifts of bread and wine (two gifts) take place at this time. Usually two designated family members, friends, or parishioners, go the Offertory Table, and carry the gifts to the Celebrant, who will stand at the top of the center aisle. After presenting the gifts to the Celebrant the designated persons will bow to the Altar and return to their pew.

Gift Bearers: \_\_\_\_\_

Hymn for the Presentation of the Gifts: \_\_\_\_\_

Acclamations will be sung and led by the Cantor

Hymn for Communion Processional: \_\_\_\_\_

The Guidelines for the Reception of Holy Communion at Mass are found in the front pages of the worship aides called the missalettes. Those who are duly prepared as baptized and practicing Catholics should reverently come forth in two single file lines up the center aisle and then return to their pews by way of the side aisles unless directed otherwise. It is not reverent or customary to greet the bereaved or others when approaching Our Lord for Holy Communion or when returning to their pew.

Hymn of Praise/Meditation: \_\_\_\_\_

Prayer After Holy Communion

Rite of Commendation

Incensation of the Deceased

Song of Farewell: \_\_\_\_\_

Dismissal

Recessional Hymn: \_\_\_\_\_

Procession to the Cemetery for Internment

Other Pertinent or Special Information:

Age of the deceased: \_\_\_\_\_

Immediate Family:

Spouse: \_\_\_\_\_ How long married? \_\_\_\_\_

Children: \_\_\_\_\_

\_\_\_\_\_

Siblings to the Deceased:

\_\_\_\_\_

Number of Grandchildren \_\_\_\_\_ Great-grandchildren \_\_\_\_\_

\_\_\_\_\_

Particular devotions to the Saints: \_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Church Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sacristan: \_\_\_\_\_

Servers: \_\_\_\_\_

Organist: \_\_\_\_\_

Cantor will be scheduled by organist.

*Revised: March 11, 2021*